



MANAGING PERSONAL FINANCES

NQF 1
UNIT STD – 243189



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OUTLINE

The purpose of this Unit Standard is to teach learners how to effectively manage their personal income and expenditure effectively. Qualifying learners are able to:

- Understand personal finance
- Plan and prepare a personal budget
- Operate a personal bank account

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COURSE METHODOLOGY

This course is conducted with maximum use of practical application of the skills acquired. After facilitator led training has taken place via the course material, group work and scenario driven exchanges, participants will have opportunity to relate the information back to their work place and to practice their skills through the use of brainstorming, problem solving, case studies, role-plays and copy written training exercises. Within a relaxed and more fun environment participants will learn from each other, gaining knowledge and acquiring and reinforcing skills that will result in overall improved customer service performance.

COURSE OBJECTIVES

Effectively managing your finances means being able to do more with the same amount of money. Through simple processes like saving, budgeting and learning to control unnecessary expenditure, your wealth can grow without an increase in income. We give you the skills you need to master the management of your personal finances and move into your financial potential.

EDGE TRAINING CONSULTANCY

Edge Training is an Accredited Training Provider with the Services Seta, Accreditation #1135. Edge is a Level 2 BBBEE Company with over 15 year's Human Development training experience in and around Southern Africa. Edge is able to provide training throughout South Africa with a National Footprint.