



Basics to the preparation of AFS & Management Accounts

Soft Skills Training Workshop



This course can be customised to your business needs

Workshop Outline

Can include:

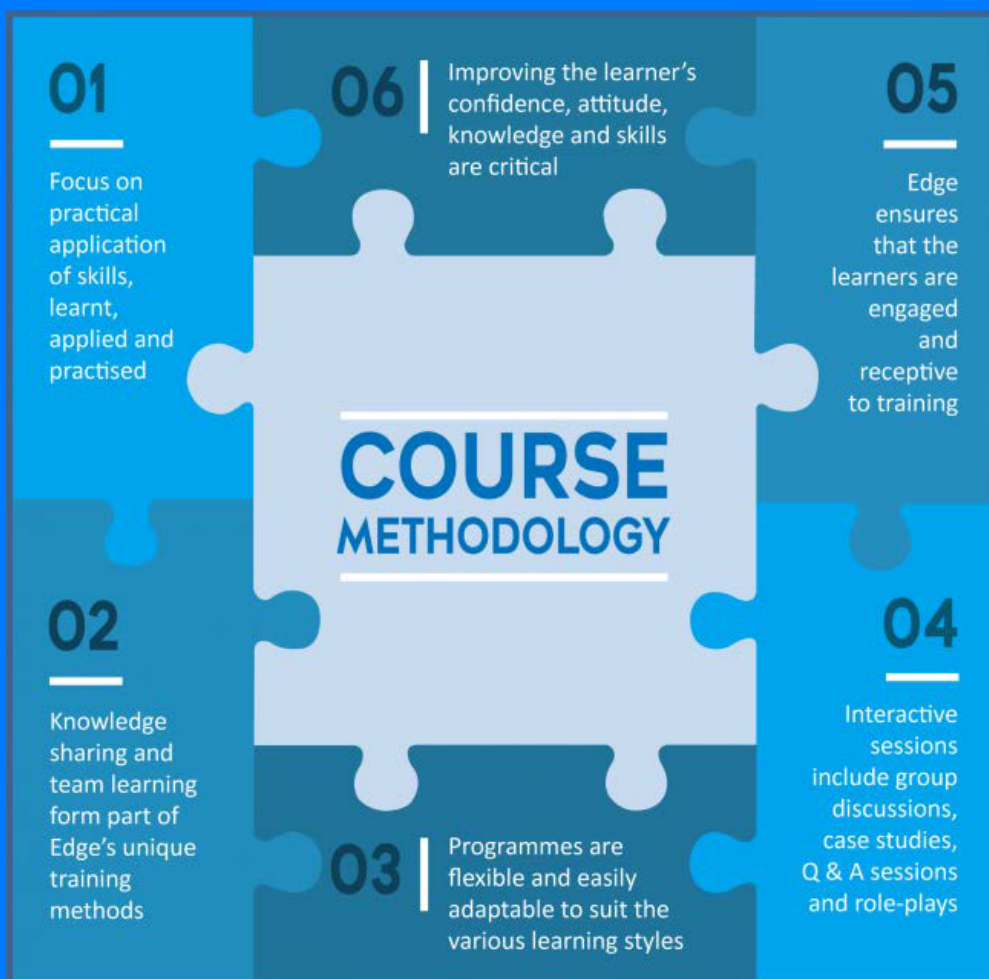
- Introduction to Financial Statements:
- Basic accounting principles and concepts
- Transaction Recording
- Basics of budgeting and forecasting
- Understanding the role of management accounts
- Efficiently managing time in the preparation of AFS and management accounts

PLEASE NOTE:

Consultations will take place prior to facilitation in order to provide a tailored solution that addresses your business' needs.

Objective

In this course, individuals acquire essential skills in accounting principles, financial statement preparation, and analysis. The course emphasizes not only technical competencies but also crucial soft skills such as effective communication, time management, and collaboration within a finance team. Participants gain practical experience with financial software and learn to navigate compliance with accounting standards. This training is vital for individuals to contribute accurately to Annual Financial Statements and Management Accounts, enabling informed decision-making in organisations. The emphasis on soft skills ensures participants can communicate financial information effectively, collaborate with colleagues, and navigate ethical considerations in financial reporting, making them valuable contributors to their organisations.



About Edge Training

With over 24 years of Human Development training experience, Edge Training has a Level 1 BBBEE Scorecard, a National Footprint and Full Accreditation with Services SETA. Together with our BEE partners, we are committed to solving BEE related Skills Development Challenges in a meaningful way. Whether an Accredited Short Course, a Soft Skills Workshop or a Learnership, our highly skilled and dedicated team can offer you a solution. We source the learners and manage all the necessary requirements for disabled and unemployed Learnerships. Our Learnerships and Workshops can also be offered as online courses.

Get in Touch

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